***Minutes of the general meeting held Tuesday, June 8, 2021***

**Opening**

Reegan C. opened the meeting and welcomed all in attendance at 6:34pm.

**Present**: Lisa McAulay, Jessica Dunn, Kelda Krafft, Tammy Pengelly, James Watt, Stacey Seed, Reegan Cunningham, Gina Hawkins, Vicky Stibbard, Jason Hubner, Richelle Browne

**Apologies**: Terri Williams, Karrie Curley, Sherri Brunke, Julie Blake, Trina Morley, Sally Keonig, Col Morley

**New Members**

Welcome new members: Nil

The minutes of the previous meeting held Tuesday, May 11, 2021, were distributed by Jessica Dunn via email to all members. A hardcopy was read by those at the meeting who had not seen this. Jess D. moved and Tammy P. seconded that the minutes be adopted as a true and correct record, and the motion was carried.

**Business arising from the minutes**

Qkr – Will be on board as of Thursday. The app. is available for downloading.

**Correspondence since the previous general meeting**

**Inward (as listed)**

* Muster Contract
* Containers for Change - $20.60 & $48.10 refund
* Australian Fundraising – Fundraising Whisperer Mandy Weidmann – Golden Ticket
* Qkr Receipt
* ANZ Donation
* Ducks
* Parent Talk Magazine
* Parent Correspondence Re: Disco

**Outward (as listed)**

Nil

***Business arising from correspondence:***

*Nil*

*Moved by Jess D. and seconded by Stacey S. that the inward correspondence be received and the outward endorsed and the motion was carried.*

**Principal/Deputy Report, and any business arising from this:**

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| **ITEM** | **DETAIL** | **FOLLOW UP** |
| **NAPLAN Online** | All sessions were completed and students appeared to undertake the sessions well with less stress this year.Computers etc all worked well. |  |
| **Playground** |  Playground has been completed and very popular. Students have been enjoying the new area. |  |
| **Canberra**  | First Canberra meeting for 2022 was held tonight. Good turn up of parents. Over 70 EOI’s for 2022.Parents provided an itinerary and brief discussion on fundraising. |  |
| **Disco** | First Disco held last week.Tickets sold out early. Process worked well although slow to get students checked and through the door.Drop off and pick up ran well. |  |
| **Facilities**  | Funding received to begin work on the retaining wall at the back of the office and needs to be expended by the end of the financial year.Moving quicker than we would like due to the timelines.The plan is to make it an ANZAC Memorial and outdoor stage.We will be looking for broad consultation of the memorial design. Brief design will be discussed. |  |
| **Sports Day** | Run offs have been completed.Programs will be available at the office for $2At this stage parents will be able to attend. |  |
| **NRL Gala Day** | Year 2&3 students will attend the Gala Day with Mr Watt and Mr Rentz.Year 5&6 students will attend the Broncos Challenge Day (postponed last term) 17 June with Mr Littler and Mr Rentz. |  |
| **Wakakirri** | Staff have been preparing props, costumes and backdrops for the performance.Students have been practicing. At this stage it looks like parents will be able to attend. |  |
| **Promotion** | Image.jpegNew tops and promotional equipment arrived.All looks great. Has been promoted on FaceBook.Image.jpeg |  |
| **Lower School Computer Lab** | More computers have been purchased to include a whole class of 26 to complement the 15 iPads.Image.jpegImage.jpeg |  |
| **Camps / Excursions** | Year 3 students will be going to Luther Heights term 4.Year 4 students will be going to Barambah.Year 4 attending Roadcraft this term.Year 5 attending USC career pathways excursion this Thursday. |  |
| **Report Cards** | Will be completed and sent home Tuesday 22 June (last week). |  |
| **2022 Enrolments** | Currently 70 on the prep list for next year. Approx 60 in catchment.Combined high school enrolment nights have been held. Important that they have enrolments by the end of this term. |  |
| **Uniforms** | The process of procurement is underway.  |  |

*Moved by James W. and seconded by Gina H. that the principal’s report be received and the outward endorsed and the motion was carried.*

**Fundraising Report, and any business arising from this:**

**Disco**

All ticket were sold quite early, with meal deals sold with most tickets. Kids enjoyed their night however some modifications will need to be made before the net disco is held.

* Contact numbers for children dropped at disco.
* Mark off name on entry in age groups to make if faster.
* More school staff on floor with parent volunteers kitchen and outdoors.
* Prep children could not make the 8pm finish (very tired)
* In the future two sessions
* Sell ticket with meal deal together
* Smaller quantities of nuggets not 6.

**Pie Drive**

All orders are in with over a 1000 items ordered. Over $10 000 of sales. Collection day is the 24rd of June. Volunteers will be required.

**Sports Day**

There is left over stock from the disco which we are happy to be sold at the sports day.

* Soft drink
* Lollies
* Chips

*Kelda K. moved and Stacey. seconded that the Fundraising report be accepted.*

**Tuckshop Report, and any business arising from this:**

There is not very much to report on this month. The tuckshop is trading well with the general weekly takings around the $2000 mark, although I feel our expenses are going to go up with the cost of fresh food rising.

We have done some research on our new (stainless steel) bench that we have requested with the costs being around $800.

Again, a big thank you to the office staff for stepping up and helping with the sausage sizzle. Jenny has been working on spread sheet and counting the money for us which has been a massive help.

*James W. proposed the motion that the P&C approves the purchase of a new stainless steel bench of up to $1000 for the tuckshop. All agreed and the motion was carried.*

*Richelle B. moved and Vicky S. seconded that the Tuckshop report be accepted.*

**OSHC Report**

Vacation care preparations are well underway. Numbers continue to grow. Alison Duggan will visit the service on the first Monday to observe behaviour. We are also hoping to have Joe Barbaro come to PD the OHSC staff.

The OHSC debit card has arrived and been activated. We have purchased many new items, the most recent being a home corner, a heater and a new gym rope for the playground. We are in the process of purchasing a laptop for the OHSC.

**Tammy P.** *moved and Lisa M. seconded that the Tuckshop report be accepted.*

**Motions on Notice**

*Stacey S. proposed the motion that the P&C increase paid tuckshop hours by 11hrs per fortnight. This would consist of four hours for Codie on a Wednesday and four hours on a Wednesday and 3 hours on a Monday for Richelle on a fortnightly basis. All agreed and the motion was carried.*

*This is to commence for the next pay cycle.*

*Tammy P. and Stacey S. to follow up on the contract with Sherri.*

**General Business**

**Football Jerseys**

*Reegan C. proposed the motion that the P&C purchase 15 jerseys for the JHSS football team with the quote to be approved by the executive****.*** *All agreed and the motion was carried.*

**Canberra Fundraising**

$2000 has been donated from ANZ to go towards students attending the Canberra trip. Students in Years 4 and 5 will write thank you notes. The Canberra Fundraising propose the following fundraisers:

* Hot chocolate and cookie morning tea
* Cup cake day
* Ice block day
* Free dress day Term 3
* Movie night September 10

**Muster**

The Muster Committee replied to our letter and offered two contracts but the P&C feel there is too little time to organise the number of volunteers required for this year’s Muster. Reegan C. will send a reply to the Muster Committee declining the offer for 2021.

**Date of next meeting** – July 13, 2021

**Close –** *Reegan C. closed the meeting,* **8:38pm**