**Minutes of the Annual General Meeting held Tuesday, 23 March, 2021.**

Reegan Cunningham opened the meeting and welcomed all in attendance at 6.35pm

**Present**: Reegan Cunningham, James Watt, Stacey Seed, Codie Hughes, Terri Williams, Trina Morley, Jessica Dunn, Tammy Pengelly, Julie Blake, Lisa McAulay, Jason Hubner, Richelle Skiller, Eloise Rafftery, Kelda Krafft, Vicky Stibbard, Gina Hawkins

**Apologies**: Sherri Brunke, Col Morley, Sally Koenig, Trina Morley, Karyn Cunningham

**MINUTES** (from 10 March, 2020) The minutes of the previous meeting held Tuesday 10 March 2020. Reegan C. read through the minutes for all to hear.

**Motion**: that the minutes be adopted as a true and correct record, and the motion was carried.

Moved Reegan C Seconded Stacey S

Business arising from the minutes of the previous general meeting:

* Nil

**ANNUAL FINANCIAL STATEMENTS** *(without these statements the meeting cannot continue to the election of officers).*

Brown Macaulay and Warren Chartered Accountants conducted the audit of the 2020 Financial Statements. The Annual Financial Statements for the year ending 31st December 2020 were provided by the Treasurer, Lisa M.

The Summary of the report:

Lisa M. informed the P&C that overall the report was very positive. There was an error in the PAYG when converting booking keeping programs and one overpayment so we have a credit with the ATO which we will claim in March. The OSHC made a profit. Tuckshop made a profit. Fundraising made $14000. We don’t do daily banking but all money is kept in a safe until it is able to be banked.

**Motion:** That the Annual Financial Statements be accepted, and the motion was carried.

Moved Lisa M Seconded Jason H.

**PRESIDENT’S REPORT**

It has been another extremely rewarding & challenging year; I am pleased to present my President’s report to the 2021 AGM covering our achievements in 2020. Despite the difficult start to the year thanks to COVID, the school and P&C have achieved a great deal in 2020.

Firstly, I would like to thank the P&C executive team in 2020 consisting of Tammy PENGELLY (Vice President), Lisa McAulay (Treasurer) and Jess Dunn (Secretary). I thank this group of committed individuals for their enthusiasm, diligence and the many unseen hours contributed in 2020.

The biggest achievement the P&C executive, lead by Tammy, achieved in 2020 was the successful takeover of the OSHC and commencement of the Jones Hill Koala Kids OSHC Service. The amount of extra work Tammy did to make this possible is hard to quantify. From criminal history & ACIC checks to blue cards etc, I can’t thank Tammy enough for her efforts nor is there enough wine in the Barossa Valley to reward her with.

Due to COVID our ability to fundraise was limited however Kelda again managed to coordinate several fundraising opportunities. And a big thanks to Codie Hughes, Richelle Skiller & Trina Morley for Coordinating the Gum Tree Café and producing fantastic meals for the children and staff.

Financially, the P&C is in an extremely healthy position with over $47,000 raised last year. Thanks to the Koala Kids OSHC and our ability to do more fundraising this year, I’m sure the financial position of the P&C will only improve. The budget for 2021 has been reviewed and discussions will be held on funding for more projects to enhance the school.

I would also like to thank the School Executive and staff. The P&C is fortunate to have an Executive team & members that work extremely well with the school’s executive team & staff. I appreciate the support, efforts, and input from all the members of the P&C. I know 2021 is already shaping up to be another challenging year but I know with the continued cooperation between the school and the P&C members, together we will overcome any difficulties that are presented.

I look forward to continuing my involvement with the P&C in 2021.

**Motion:** That the President’s Report be accepted, and the motion was carried.

Moved Reegan Cunningham Seconded James W.

**ELECTION OF OFFICERS OF THE ASSOCIATION** Chaired by James Watt

James Watt declared all positions vacant.

Election of Officers/Executive Committee

Call for nominations for the position of President – Reegan Cunningham

Moved Stacey Seed Seconded Jessica Dunn Carried Yes

Call for nominations for the position of Vice President – Tammy Pengelly

Moved Codie Hughes Seconded Gina Hawkins Carried Yes

Call for nominations for the position of Secretary – Jessica Dunn

Moved Lisa McAulay Seconded Terri Williams Carried Yes

Call for nominations for the position of Treasurer – Lisa McAulay

Moved Jessica Dunn Seconded Tammy Pengelly Carried Yes

James Watt welcomed everyone.

**BANK SIGNATORIES**

**Motion:** that the bank signatories be changed to Lisa McAulay, Reegan Cunningham, Tammy Pengelly and Kelda Krafft. Lisa, Kelda, Tammy and Reegan to continue access to the internet banking service.

Moved James Watt Seconded Stacey Seed Carried Yes

**ONGOING SUBCOMMITTEES**

Ongoing subcommittees must be confirmed at the AGM

**Motion:** that a Fundraising subcommittee will continue to operate in the coming year

Moved Trina M Seconded Codie Hughes Carried Yes

Call for nominations for the position of Fundraising Co-Ordinator – Kelda Krafft

Moved Vicky Stibbard Seconded Terri Williams Carried Yes

**Other positions**

Call for nominations for the position of Grants Officer – Gina Hawkins

Moved Jessica Dunn Seconded Jason Hubner Carried Yes

Call for nominations for the position of Book Club Co-ordinator – Eloise Rafftery

Moved Keld Krafft Seconded Richelle Skiller Carried Yes

Call for nominations for the position of Tuckshop Liason – Stacey Seed

Moved Lisa McAulay Seconded Vicky Stibbard Carried Yes

**Meeting Schedule**

The P&C general meetings will continue to be held on the second Tuesday of each month at 6:30pm.

**AUDITOR APPOINTMENT**

**Motion:** That the P&C engage the services of that Brown Macaulay and Warren Chartered Accountants For the 2022 annual financial audit at the cost of $715.00

 be appointed as auditor for the coming year (must be confirmed with the auditor that they are willing to be the auditor for the coming year.)

Moved Lisa M Seconded Richelle S Carried Yes

**Constitution:**

**Motion:** That the P&C accept current constitution with the addition of an Award of Honorary Life Membership.

Moved Reegan C. Seconded Julie Blake

**Student Protection Risk Management**

**Motion:** That the P&C accept the Jones Hill State School P&C Association Student Protection Risk Management Strategy.

Moved Julie Blake Seconded Kelda Krafft

**NEXT MEETING** The next meeting of the Association will be held on 23 March, 2021.

Meeting closed: 7:15 pm

**Minutes endorsed as true and correct …/…./….**

**President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**